

Government of Jammu and Kashmir
Directorate of Ayush, J&K
(J&K Medicinal Plants Board)
 (Bemina Srinagar/Indira Chowk Jammu)

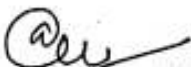
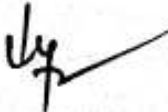
Tele/Fax:
 0194-2490443, 2490455 (May-Oct)
 0191-2543988, 2543955 (Nov-Apr)

Subject: Hiring of various Categories of Contractual Staff under J&K Medicinal Plants Board (Central Sector Scheme of Conservation, Development & Sustainability of Medicinal Plants).

Ref (i): Approval conveyed by the National Medicinal Plants Board, Ministry of Ayush, Govt. of India vide communication No. Z.18017/187/AAP/J&K/2018-19-NMPB-III Dated 01-09-2021.

Applications are invited from eligible candidates for hiring of various categories of Contractual Staff under J&K Medicinal Plants Board (Central Sector Scheme of Conservation, Development & Sustainability of Medicinal Plants) as per the details given below. Application forms complete in all respects can be submitted in the Directorate of Ayush, J&K Indira Chowk Jammu / Bemina Srinagar **by or before 31-12-2021 (5 PM)** except Saturday(s) & Sunday(s).

S.No.	Post	No. of Posts / Remuneration	Eligibility Criteria	Selection Criteria
1	Consultant (Medicinal Plants & Botany / Taxonomy)	02 (01 Post for Jammu Division & 01 Post for Kashmir Division) Monthly Consolidated Remuneration Rs. 35,000/-	A. M.Sc in Medicinal Plants / Botany / Taxonomy / Forestry / Agriculture / Horticulture from any recognized university / Institute. B. Minimum One Year Post Qualification Experience in the concerned field / subject. C. Candidate should possess Computer Proficiency. Ph.D in the concerned subject will be preferred. Age: Upto 45 Years	A. Post Graduation = 60 points on pro-rata basis B. Higher Qualification- Ph.D (Across board)= 10 points C. Experience =10 Points (02 Points for each year after fulfilling the requisite eligibility criteria). D. Viva-Voce= 20 Points <i>Note: Selection of the candidate(s) will be made on the basis of Divisional Merit. However, in case of non-availability of candidate(s) within the Division, candidate(s) from</i>

				<i>other Division will be considered).</i>
2	Accounts Assistant	<p>01 (Only for Jammu Division)</p> <p>Monthly Consolidated Remuneration Rs. 22,500/-</p>	<p>A. Graduation from any recognized University / Institute. B. One year Diploma / Certificate course in Computer Applications from any recognized Institute. C. Computer knowledge including MS Office Package would be essential. D. Minimum Two years post qualification experience of working in Centrally sponsored Scheme(s) preferably in ISM (Ayush)/Health Sector</p> <p>Age: Upto 45 Years</p>	<p>A. Graduation = 50 points on pro-rata basis B. Skill Assessment = 30 Points C. Experience = 20 Points (04 Points for each year after fulfilling the requisite eligibility criteria).</p> <p>Note: Selection of the candidate will be made on the basis of Divisional Merit (Jammu Division). However, in case of non-availability of candidate within the Jammu Division, candidate from Kashmir Division will be considered).</p>
3	Office Assistant / Secretarial Assistant	<p>01 (Only for Kashmir Division)</p> <p>Monthly Consolidated Remuneration Rs. 20,000/-</p>	<p>A. Graduation from any recognized University /Institute having typing speed of not less than 35 words per minute. B. One year certificate course in Computer Applications from a recognized institute. C. Minimum Two years post qualification experience of working in Centrally Sponsored Scheme(s) preferably in ISM (Ayush)/Health Sector</p> <p>Age: Upto 45 Years</p>	<p>A. Graduation = 50 points on pro-rata basis B. Skill Assessment = 30 Points C. Experience = 20 Points (04 Points for each year after fulfilling the requisite eligibility criteria).</p> <p>Note: Selection of the candidate will be made on the basis of Divisional Merit (Kashmir Division). However, in case of non-availability of candidate within the Kashmir Division, candidate from Jammu Division will be considered).</p>

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4	Peon / Messenger UT-Level Post	01 Monthly Consolidated Remuneration Rs. 12,000/-	A. 10+2 from a recognized board. B. Candidate must have worked as Courler Boy/Messenger/Logistic Boy for minimum 2 years in a registered firm. Age: Upto 45 Years	A. 10th= 40 Points on pro-rata basis B. 12th= 40 Points on pro-rata basis C. Experience =20 Points (04 Points for each year after fulfilling the requisite eligibility criteria). Note: Selection of the candidate will be made on the basis of UT Level Merit.
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Terms & Conditions:


- The candidate should be domicile of Union Territory of Jammu & Kashmir.
- The engagement will be purely on **contractual** basis. Initial contract for hiring shall be upto **31-03-2022** and further extension on year-to-year basis will be subject to satisfactory performance of the contractual employee which will be evaluated by Director Ayush J&K (Chief Executive Officer, J&K Medicinal Plants Board) & approval of the post by the National Medicinal Plants Board, Ministry of Ayush, Government of India.
- In case of poor performance, services of the candidate(s) is/are liable to be terminated with one month's prior notice.
- The Selection of the candidate will be made strictly on the basis of selection criteria shown against each post (S.No. 01 to S.No. 04).**
- Application form is available on the official website of Directorate of Ayush, J&K (**www.jkdism.in**) which is the only and authentic source of information with respect to Directorate of Ayush, J&K. This office shall not be responsible for inconvenience caused to anybody due to misleading / false information made available by any other website(s) and purportedly claimed to be associated with Directorate of Ayush, J&K, in any manner whatsoever.
- The number of vacancies are only indicative and may increase or decrease.
- The Candidate(s) who have obtained degree(s) through Distance Education Mode from the universities recognized by the UGC as mentioned in Govt. Order No. 252-HE of 2012 Dated 30-05-2012 issued by the Higher Education Department, Civil Secretariat J&K after 2005 shall have to submit a certificate from the concerned University along with application form stating that candidate had undergone the degree from their university head-quarters and not from the off-campus which have been established by these Universities beyond their territorial jurisdiction. **Application shall not be accepted in absence of this Certificate.**
- List of the self-attested documents to be attached with the application form:**
 - Date of Birth Certificate.
 - Domicile Certificate.
 - Qualification Certificate / Marks Sheet (as per Eligibility Criteria).
 - Experience Certificate (as per eligibility criteria).

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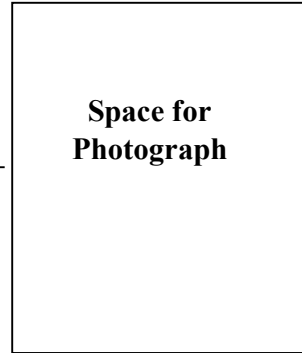
- (v). Certificate for condition No. 07 (Degree through Distance Education Mode), if applicable.
- (vi). Higher Qualification Certificate (In case of Post at S.No. 01) as per eligibility criteria.
9. Applications not falling in the prescribed eligibility / selection criteria or without aforesaid documents shall be rejected outrightly.
10. Any further information including short-listing of candidate(s), date of interview / Test, etc. shall be uploaded on the official website of Directorate of Ayush, J&K (www.jkdism.in). Candidates are advised to keep themselves updated through the website. No individual communication to the candidate(s) shall be made in this regard.

No: Dir-Ayush/JK-MPB/11177
Dated: 15-12-2021


(Dr. Mohan Singh)
Director Ayush/
CEO, J&K Medicinal Plants Board
J&K, Jammu

APPLICATION FORM
(Consultant / Accounts Assistant / Office Assistant / Peon)

1. Post Applied For _____
2. Advt. Notice No. & Date _____
3. Name of Candidate _____
4. Parentage _____
5. Date of Birth _____
6. Address _____
7. Division _____ District _____
8. E-mail / Contact No. _____
9. Details of Qualifications:



Examination Passed	Examining Body/ Board/University	Year of passing	Marks obtained	Total marks	%age

10. Post Qualification Experience:
Duration _____ years _____ Months

11. Documents enclosed:
- a) _____ b) _____
c) _____ d) _____

12. I do hereby declare that:
- a) The Statements in this application are true to the best of my knowledge and belief.
 - b) I have never been debarred from appearing in any examination/interview.
 - c) I have never been arrested / prosecuted or involved in any criminal case registered by the police or convicted by the criminal court.
 - d) I have undergone the degree from University head-quarters and not from the off-campus which have been established by these Universities beyond their territorial jurisdiction (In case of Distance Mode).
 - e) I undertake that any willful concealment of the facts shall result in the cancellation of my candidature and the Department may also debar me from applying for future selection.

I shall accept the selection made by the selection committee which will be binding on me.

Signature of applicant.

Note: The candidates need to attach documentary evidence along with the application form, which supports the statements made in the form.